

Address: \_\_\_\_\_

**Leasee**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Home: \_\_\_\_\_ Cell: \_\_\_\_\_

**Leasee's Attorney**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Office: \_\_\_\_\_ Fax: \_\_\_\_\_

**Management Firm (Leasee)**

Firm: \_\_\_\_\_

Acct Exec: \_\_\_\_\_

Office: \_\_\_\_\_

Email: \_\_\_\_\_

**Leasee's Real Estate Salesperson**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Office: \_\_\_\_\_ Fax: \_\_\_\_\_

Agent's License #: \_\_\_\_\_

Firm Licnese #: \_\_\_\_\_

**Deal Information**

RENTAL  CO-OP  CONDO  OTHER

Corp/Condo Name: \_\_\_\_\_

Rent: \_\_\_\_\_

Inclusions: \_\_\_\_\_

Lease Starting Date: \_\_\_\_\_

Lease Ending Date: \_\_\_\_\_

Maintenance/Common Charges: \_\_\_\_\_

Assessment: \_\_\_\_\_

Apt #: \_\_\_\_\_ Date: \_\_\_\_\_

**Leasor**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Home: \_\_\_\_\_ Cell: \_\_\_\_\_

**Leasor's Attorney**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Office: \_\_\_\_\_ Fax: \_\_\_\_\_

**Management Firm (Leasor)**

Address: \_\_\_\_\_

Closing Agent: \_\_\_\_\_

Fax: \_\_\_\_\_

**Leasor's Real Estate Salesperson**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Office: \_\_\_\_\_ Fax: \_\_\_\_\_

Agent's License #: \_\_\_\_\_

Firm Licnese #: \_\_\_\_\_

Credit Check: YES  NO

Contingencies: \_\_\_\_\_

Commission: \_\_\_\_\_

Leasee's Agent: \_\_\_\_\_

Leasor's Agent: \_\_\_\_\_

Deal #: \_\_\_\_\_

Misc. Comments: \_\_\_\_\_

