

Make sure to bring the following documents to the office in order to get paid

## How to Get Paid for Rentals

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Rental Deal Sheet

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Fully Executed Lease

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NYC Disclosure Form

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NYS Housing and Anti-Discrimination Disclosure Form

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Commission Check

## How to Get Paid for Sales

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Sales Deal Sheet

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Fully Executed Contract

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NYS Agency Disclosure

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NYS Housing and Anti-Discrimination Disclosure Form

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Commission Check